

INLAND TOWNSHIP BOARD MEETING

May 12, 2025 at 6:00 p.m.

19668 Honor Hwy., Interlochen

Call to Order by Supervisor Davis

Invocation by Supervisor Davis

Pledge of Allegiance was recited

Roll Call Present: Supervisor Davis, Clerk Wirth, Trustee Miller, Treasurer Zielinski, Trustee Brouwer

Public Comment @6:01p.m. regarding flags at the cemetery; adding items on unfinished business close @6:11 p.m.

Approval of Meeting Agenda: Move to add new Business items 5 -8; May 7, 2025 meeting; remove approval of consent agenda by Davis, 2nd by Brouwer Ayes – all Motion carries

Approval of Consent Agenda

○ Minutes from April 14, 2025 – Move to approve minutes as corrected by Wirth, 2nd by Davis

Ayes – all Motion carries

○ Prepaid Bills: # ~~15669~~ 15675-15695= \$~~11386.83~~ **\$8187.62** - Move to approve prepaid bills by Davis, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

○ Payroll: ~~133~~-1001355-1001381= \$15324.25 – Move to approve payroll with correction by Davis, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

○ Unpaid Bills: Move to approve unpaids on report totaling \$9835.38 by Davis, 2nd by Zielinski

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

○ Budget Adjustments/Amendments – Move to approve budget adjustments as presented by Brouwer, 2nd by Davis

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Financial Reports were discussed

Guest: Peggy Case – regarding an event she would like to host for the community

Reports:

1. Financial Committee – Ted Nelson gave report
2. County Commissioner – written report received from Commissioner Jeannot
3. Fire Chief –

a. New Hire Thomas Belt – Move to approve hiring Thomas Belt to fire department by Davis, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

b. new fire hoses – replace damaged hoses

Move to purchase 2 hoses for \$526.00 in stock if not in stock ^{then} the \$626.00 by Brouwer, 2nd by Miller

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

4. Assessor – n/a
5. Zoning Administrator – written report received
6. Inland Planning Commission – Jim Clark gave report
7. Parks & Recreation –Peggy Case reported on Lamb Rd and Dave Davis reported on Inland Park, does not need any major repairs at this time

8. Website Committee – Jim Brouwer gave report and asked for a laptop for those needing to add information to the website.

Move to approve getting a laptop for website by Zielinski, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

9. Land Committee – Dave Davis reported that there was an offer for Stanley Rd.

Move to dissolve Land committee by Davis, 2nd by Zielinski Ayes – all Motion carries

10. Compensation Committee – Jim Clark gave report and recommendations for wages

Move to remove Laura Turmel from Website and compensation committees by Zielinski, 2nd by Davis

Ayes – all Motion carries

Move to pay enforcement officer \$20 per hour per case by Brouwer, 2nd by Zielinski

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Move to pay deputy clerk \$18 per hour by Zielinski, 2nd by Davis

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Move to use federal guidelines for travel and meals by Zielinski, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Move to pay FOIA, Payroll and Accounts Payable \$18 per hour up to \$20 after 90 days by Davis, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Move to hire Lindsey Miller for Payroll/Accounts payable by Zielinski, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Davis Nay – Wirth Motion carries

Move to have Therese be in charge of FOIA and pay \$20 hour by Brouwer, 2nd by Davis

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Move to dissolve compensation committee by Davis, 2nd by Zielinski Ayes – All Motion carries

11. Event Committee – n/a

12. Board Member Reports - Davis reported on attending a Safety Network luncheon on Laws going into effect; Zielinski reported on clean-up day results

New Business

1. Pavilion – spoke with insurance company and we can use volunteers as long as the instructions are followed and the final is approved by a licensed builder – will bring this back in June

2. Election Training – Move to pay clerk mileage for election training by Davis, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

3. Smart office audio visual – Brouwer gave information on new system for recording meetings

4. Bendon stove – Move to approve supervisor to find a stove for under \$700.00 for Bendon by Therese, 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

5. Emails – change from LIAA to Munibit

Move to have Munibit takeover control and support of email process and Inacomp as administrator

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

6. ACH policy – Move that all ACH be signed by clerk and treasurer by Zielinski, 2nd by Miller

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

7. Payroll taxes – Move to have mail from the state of Michigan and IRS be opened by 2 people by Zielinski, 2nd by Miller

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

8. Cemetery flags – Move to have Bill be in charge of putting up Memorial Day flags by Zielinski, 2nd by Miller Ayes – all Motion carries

Any Other Business to come before the Board Clerk stated last month it was requested and approved to purchase a fire proof safe, requester has asked that we get 2 regular lateral file cabinets instead due to weight Move to no longer buy fire proof cabinets but buy 2 regular lateral file cabinets by Davis, 2nd by Zielinski
Roll call – Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Trustee Brouwer submitted his resignation

Move to approve Jim Brouwers letter of resignation by Zielinski 2nd by Brouwer

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth Nays - Davis Motion carries

Move to appoint Ted Nelson as trustee by Zielinski, 2nd by Davis

Roll call Ayes – Zielinski, Wirth, Davis Nay - Miller Abstain – Brouwer Motion carries

Move to have Ted replace Jim on Planning Commission by Davis, 2nd by Zielinski

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Motion carries

Public Comment @ 8:31 p.m. there has been camping at the Inland Park (public property); Website up to date close @ 8:38 p.m.

Adjournment

Move to adjourn by Brouwer, 2nd by Zielinski Meeting adjourned at 8:38 p.m.

DRAFT

Inland Township NOTICE of Special Meeting Inland Township Office 19668 Honor Hwy Interlochen 49643 Monday May 19, 2025 at 11:00 a.m.

Purpose of the meeting is as follows: Resignation of Township Supervisor and to establish a plan for appointment of new Supervisor

Call to order by Supervisor Davis @ 11:00 a.m.

Pledge was recited

Roll Call – Present: Supervisor Davis, Clerk Wirth, Treasurer Zielinski, Trustee Miller, Trustee Nelson

Public comment 11.a.m. – would like advertising the position

1. Letter of resignation received from Supervisor Davis effective May 20, 2025

Move to accept letter of resignation from supervisor by Miller, 2nd by Zielinski

Roll call – Ayes – Davis, Wirth, Zielinski, Miller, Nelson

Motion carries

2. Plan for appointing new supervisor

Advertising – Move to approve advertising in Record Patriot by Zielinski, 2nd by Nelson

Roll call – Ayes – Davis, Wirth, Zielinski, Miller, Nelson

Motion carries

Move to approve advertising in Record Eagle for 3 days by Miller, 2nd by Zielinski

Roll call – Ayes – Davis, Wirth, Zielinski, Miller, Nelson

Motion carries

Letters of intent/resumes due by June 10 at 3:00 p.m. Interview June 16 at 11:00 a.m.

Other business from Treasurer Zielinski – applied for a new credit card; can now upload bank reconciliations to general ledger; email addresses are getting updated because GoDaddy expires in July.

Public Comment 11:19 a.m. – none received

Move to adjourn by Miller, 2nd by Davis

Motion carries

06/03/2025

CHECK DISBURSEMENT REPORT FOR INLAND TOWNSHIP

Check Date	Check #	Payee	Description	GL #	Amount
06/02/2025	15714	AT&T MOBILITY	Fire Dept acct 4324	206-336-850.000	153.67
06/02/2025	15715	Barbara Foushee	Hall Rental Reimbursement	701-000-211.000	50.00
06/02/2025	15716	DTE ENERGY	Natural Gas	101-268-921.000	211.09
06/02/2025	15717	GFL Environmental	Spring Clean Up	101-101-800.000	9,494.40
06/02/2025	15718	ULINE	Lateral File Cabinet 36" & 42"	101-101-752.000	2,295.91
06/02/2025	15719	VERIZON WIRELESS	Zoning Admin Phone	214-701-850.000	<u>53.26</u>
				TOTAL - ALL FUNDS	\$ 12,258.33

Fund 101 GENERAL FUND

GL Number	Description	Balance
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*** Assets ***

Unclassified	1,108,662.05
Total Assets	1,108,662.05

*** Liabilities ***

Unclassified	1,634.56
Total Liabilities	1,634.56

*** Fund Balance ***

Unclassified	1,063,002.43
Total Fund Balance	1,063,002.43

Beginning Fund Balance - 24-25	1,037,151.71
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Net of Revenues VS Expenditures - 24-25	15,140.18
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*24-25 End FB/25-26 Beg FB	1,094,719.71
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Net of Revenues VS Expenditures - Current Year	28,884.88
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Ending Fund Balance	1,107,027.49
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Total Liabilities And Fund Balance	1,108,662.05
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* Year Not Closed

Fund 151 CEMETERY TRUST FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		7,695.41
Total Assets		7,695.41
*** Fund Balance ***		
Unclassified		7,243.14
Total Fund Balance		7,243.14
Beginning Fund Balance - 24-25		7,243.14
Net of Revenues VS Expenditures - 24-25		452.27
*24-25 End FB/25-26 Beg FB		7,695.41
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		7,695.41
Total Liabilities And Fund Balance		7,695.41

* Year Not Closed

Fund 203 LOCAL ROAD MILLAGE FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		275,923.67
Total Assets		275,923.67
*** Fund Balance ***		
Unclassified		239,104.03
Total Fund Balance		239,104.03
Beginning Fund Balance - 24-25		239,104.03
Net of Revenues VS Expenditures - 24-25		36,757.96
*24-25 End FB/25-26 Beg FB		275,861.99
Net of Revenues VS Expenditures - Current Year		61.68
Ending Fund Balance		275,923.67
Total Liabilities And Fund Balance		275,923.67

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		466,934.21
Total Assets		466,934.21
*** Liabilities ***		
Unclassified		0.00
Total Liabilities		0.00
*** Fund Balance ***		
Unclassified		412,964.11
Total Fund Balance		412,964.11
Beginning Fund Balance - 24-25		412,964.11
Net of Revenues VS Expenditures - 24-25		73,352.03
*24-25 End FB/25-26 Beg FB		495,032.78
Net of Revenues VS Expenditures - Current Year		(19,381.93)
Ending Fund Balance		466,934.21
Total Liabilities And Fund Balance		466,934.21

* Year Not Closed

Fund 213 FIRE EQUIPMENT MILLAGE FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		443,429.41
Total Assets		443,429.41
*** Fund Balance ***		
Unclassified		313,343.43
Total Fund Balance		313,343.43
Beginning Fund Balance - 24-25		313,343.43
Net of Revenues VS Expenditures - 24-25		128,978.84
*24-25 End FB/25-26 Beg FB		442,322.27
Net of Revenues VS Expenditures - Current Year		1,107.14
Ending Fund Balance		443,429.41
Total Liabilities And Fund Balance		443,429.41

* Year Not Closed

Fund 214 PLANNING/ZONING COMMISSION

GL Number	Description	Balance
*** Assets ***		
Unclassified		57,238.95
Total Assets		57,238.95
*** Liabilities ***		
Unclassified		0.00
Total Liabilities		0.00
*** Fund Balance ***		
Unclassified		36,642.51
Total Fund Balance		36,642.51
Beginning Fund Balance - 24-25		36,642.51
Net of Revenues VS Expenditures - 24-25		26,314.41
*24-25 End FB/25-26 Beg FB		62,956.92
Net of Revenues VS Expenditures - Current Year		(5,717.97)
Ending Fund Balance		57,238.95
Total Liabilities And Fund Balance		57,238.95

* Year Not Closed

Fund 252 WATER SUPPRESSION FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		30,101.47
Total Assets		30,101.47
*** Fund Balance ***		
Unclassified		28,575.69
Total Fund Balance		28,575.69
Beginning Fund Balance - 24-25		28,575.69
Net of Revenues VS Expenditures - 24-25		1,525.78
*24-25 End FB/25-26 Beg FB		30,101.47
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		30,101.47
Total Liabilities And Fund Balance		30,101.47

* Year Not Closed

Fund 402 EQUIPMENT REPLACEMENT FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		42,373.82
Total Assets		42,373.82
*** Fund Balance ***		
Unclassified		54,230.54
Total Fund Balance		54,230.54
Beginning Fund Balance - 24-25		54,230.54
Net of Revenues VS Expenditures - 24-25		(12,013.64)
*24-25 End FB/25-26 Beg FB		48,038.39
Net of Revenues VS Expenditures - Current Year		156.92
Ending Fund Balance		42,373.82
Total Liabilities And Fund Balance		42,373.82

* Year Not Closed

Fund 701 GENERAL AGENCY FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		(3,384.60)
Total Assets		(3,384.60)
*** Liabilities ***		
Unclassified		(3,384.60)
Total Liabilities		(3,384.60)
*** Fund Balance ***		
Unclassified		0.00
Total Fund Balance		0.00
Beginning Fund Balance - 24-25		0.00
Net of Revenues VS Expenditures - 24-25		0.00
*24-25 End FB/25-26 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		(3,384.60)

* Year Not Closed

Fund 703 CURRENT TAX COLLECTION FUND

GL Number	Description	Balance
*** Assets ***		
Unclassified		(39,287.76)
Total Assets		(39,287.76)
*** Liabilities ***		
Unclassified		(39,287.76)
Total Liabilities		(39,287.76)
*** Fund Balance ***		
Unclassified		0.00
Total Fund Balance		0.00
Beginning Fund Balance - 24-25		0.00
Net of Revenues VS Expenditures - 24-25		0.00
*24-25 End FB/25-26 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		(39,287.76)

* Year Not Closed

County Commissioner Report

Art Jeannot

231-920-5028

ajeannot@benzieco.gov

6-2025

- **County Administration**

- The Board of Commissioners appointed David Davis as Commissioner for District 6. This appointment is until November 2026.
- We have scheduled OMA and FOIA training for the Commissioners on June 27th.
- The 2023-2024 annual audit revealed no issues.

- **EMS**

- We have approved a contract for the buildout of station 3 in Frankfort. The goal is to complete this project by December 31st.

- **Airport Authority**

- We are in the process of updating our agreements with the City of Frankfort and Crystal Lake Township. We learned last year that the documentation to include the Township was never executed.

- **Benzie Transportation Authority**

- A new Chair was elected at the May annual meeting. Jeannette Feeheley will serve in this capacity for the next 12 months.

- **Economic Development**

- On May 27th we agreed to fund a relationship with the Benzie County Chamber for economic development. This is a \$40k annual commitment for 5 years. The money will come from a fund set up for this activity several years ago. Priorities would include tax base growth and infrastructure improvement. Improvement in this activity is part of the BOC strategic plan.

- **Other**

- There is a movement to eliminate the collection of personal and real property taxes in Michigan. It is referred to as "Axe My Tax." Petition language has been approved. This would have severe consequences for the operation of the County, Townships, City and Villages.

Introduction to Planning and Zoning

MTA Conference, Gaylord, MI, May 21, 2025

In attendance: Mike Zielinski, Zoning Administrator, and Ted Nelson, Trustee

The purpose of this memo is to inform the public, Inland Board members, and Inland Planning Commission of the above referenced conference that I (and Mike Zielinski) attended and to highlight a few callouts.

My Three Key Learnings: 1) Zoning ordinance is law and “shall” be followed, whereas a master plan is a guide. 2) Master plan consultants are strongly recommended to ensure legal requirements are met (Inland has retained *SRP Design Studio, llc*), and engaging the public and seeking their input early and often leads to better master plans. 3) Meeting Minutes Matter! Concise, clear, and compelling record keeping is helpful when decisions are challenged.

The following bullet points go into a little more detail about the topics featured during the session and callouts I found notable.

❖ Master Plans – Callouts

- Master Plan is more than just a future land use plan
 - Indicates existing land use in both text and maps
 - Shows future land use in text, maps, master street plans, public services, community facilities, transportation
 - Implementation through zoning plan, sub area plans, master street plans
- Master Plans are required to be reviewed every 5 years by the Planning Commission (Inland’s PC has just begun this process)
 - Strongly advises using a consultant of which Inland’s PC is doing
 - Engages with adjoining municipalities
 - **Public** “the more the merrier”! Hold open houses, works sessions, public hearings, have a master plan webpage, engage stakeholders
 - Identify and seek out underrepresented groups (*Think about the residents in the M31 trailer park and summer residents*)

- Master Plans generally take 1+ years to complete
- Best to have public input up front rather than later in the process
- Use the Master Plan: implement its recommendations, use as a guide for rezonings, capital improvements, recreation improvements
- Update as needed: if some new issue new pops up, update the plan
- ❖ Zoning Ordinance (ZO) – Callouts
 - Zoning is current **LAW** – is how property may be used today
 - Variations from ZO only by our ZBA
 - PC and ZA should periodically review ZOs to see if it is doing what the Township wants it to do
- ❖ Master Plans and Zoning working together
 - Master Plan serves as a policy guide for future development use
 - Zoning Ordinance is current LAW
 - Zoning is presumed reasonable and will most likely be upheld if in compliance with a **reasonable** master plan
- ❖ Administrative Zoning Decisions – Callouts
 - Types of decisions: site plan review and approvals, Special Use Permits (SUP), Planned Unit Development (PUD), zoning enforcement and compliance, non-conforming use/structure review/approval
 - Decisions are made by Planning Commission, Zoning Administrator, and us, the Township Board
 - When decisions happen that may be challenged in court:
 - **Meeting Minutes Matter!**
 - The more details in minutes the better
 - Courts first look to minutes as records
 - ◆ Who attended, who in public objected or supported
 - Attorneys cannot fix poor records or poor record keeping
- ❖ Site Plans - Callout
 - If a site plan meets requirements, it cannot be denied because we don't like it!
- ❖ Special Use Permits – Callouts
 - ZO will list the allowed special uses/standards

- Must hold a public hearing
- Decisions must be based on zoning and standards
- Keep solid records of correspondence and get into the minutes discussion of application of standards to facts
- Three decisions: approve, approve with conditions, or deny
- Special Use ***shall be approved*** if application meets requirements of ZO and is in compliance with conditions
- ❖ Zoning Board of Appeals (ZBA) - Callout
 - Only the ZBA has authority to interpret the ZO
- ❖ Legal Limitations – Callouts
 - Due Process – 14th amendment to the US constitution and Michigan's constitution
 - PC/ZBA members should avoid talking to applicants outside of a meeting
 - Site visit of a quorum must follow Open Meetings Act

Keynote speakers were two attorneys, Catherine P. Kaufman and T. Seth Koches, both subject matter experts in zoning and planning. This session was very informative, and I learned a lot in those short three hours. I also learned that I have a lot more to learn. I appreciate the Board's commitment to training and development.

Ted Nelson

Resolution to Establish the Salary of the Township Supervisor

Resolution #2025- 03

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2025, the salary of the office of Township Supervisor shall be as follows:

Supervisor: \$ yearly salary

This Resolution was offered by Board Member , 2nd by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

Rose A. Wirth, Clerk

Date:

Resolution to Establish the Salary of the Township Treasurer

Resolution #2025- 04

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2025 the salary of the office of Township Treasurer shall be as follows:

Treasurer \$ yearly salary

This Resolution was offered by Board Member , 2nd by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

Rose A. Wirth, Clerk

Date:

Budget Calendar Milestones for Fiscal 2026-2027				
Date	Time	Notes	Board Meeting	Special Meeting
Monday, June 9, 2025	6:00pm	Discuss annual budget calendar	Yes	
Tuesday, June 17, 2025	6:00pm	Pending new Supervisor appointment: Deadline to forward budget worksheets to department heads and finance committee		
Monday, July 14, 2025	6:00pm	Consider quarterly 2025-2026 budget adjustments bearings on fiscal 2026-2027 budget	Yes	
Tuesday, August 26, 2025	6:00pm	Due date for budget worksheets to be returned to supervisor		
Monday, September 8, 2025	10:00am	Budget workshop meeting - expenditures		Yes
Monday, October 13, 2025	6:00pm	Consider quarterly 2025-2026 budget adjustments bearings on fiscal 2026-2027 budget	Yes	
Thursday, November 13, 2025	10:00am	Budget workshop meeting - large projects		Yes
Monday, January 5, 2026	10:00am	Proposed 2026-2027 budget released		
Monday, January 12, 2026	6:00pm	Hold public hearing	Yes	
Monday, January 12, 2026	6:00pm	Consider quarterly 2025-2026 budget adjustments bearings on fiscal 2026-2027 budget	Yes	
Monday, February 2, 2026	10:00am	Budget workshop meeting - revenues		Yes
Monday, February 9, 2026	6:00pm	Approve 2026-2027 fiscal budget	Yes	
Tuesday, March 31, 2026	10:00am	Final 2025-2026 budget adjustments		



PO Box 80078
Lansing, MI 48908-0078
www.michigantownships.org

Due Date: 7/1/2025
Township ID: 45653
ATTN: Rose Wirth
County: Benzie Co.



Bill To:

Inland Twp.
19668 Honor Hwy
Interlochen, MI 49643-9208

IMPORTANT
Please make a photocopy of this page
and send it with your check.

Annual Dues 1. Your annual dues payment for 07/01/2025 to 06/30/2026 is:

\$2,196.47

2. Your Legal Defense Fund contribution for the year is (optional):

\$65.89

Your dues and LDF total:

\$2,262.36

Choose Your MTA Online Learning Subscription (optional)

All members of your township team, including volunteers, will have access to the courses included in the package you choose. See the enclosed flyer and the back of this page for more details.

Select one

<input type="checkbox"/>	Premium Pass (all courses included)	\$ 1,900
<input type="checkbox"/>	Plus	\$ 1,000
<input type="checkbox"/>	Essentials	\$ 750

Enter the selected package price here:

\$

Total the green and gold boxes above and enter the amount enclosed:

\$

Notes:

MEMBERSHIPS 101 101 915

1. Make a photocopy of this page and send it with your check.
2. Your dues were calculated using method 6 as described below.
3. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
4. Questions regarding this invoice can be sent to service@michigantownships.org or call us at (517) 321-6467.

Explanation of Dues Determination

1. Minimum dues of \$199 per year
2. The standard dues formula method, which is calculated for townships with less than \$290 million in taxable value as:
 - 2024 Taxable Value (TV) x \$15.05 per million, PLUS
 - 2024 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Level 3 method caps dues at \$7,318 for townships with TV of \$290-599 million
4. Level 4 method caps dues at \$7,538 for townships with TV of \$600-999 million
5. Level 5 method caps dues at \$8,521 for townships with TV greater than \$1 billion
6. Standard dues formula results are capped to a year-on-year increase of 10%

Thank you very much for supporting strong township government!

MTA's Online Learning Center Subscriptions Make Good Sense for Your Township Team

Every member of your township team (yes everyone!) can have affordable access to targeted training—led by township experts—when and where it works best for them. Our online learning center features a wide variety of township topics and our annual subscription packages offer substantial cost savings. Details appear on the enclosed flyer. Visit <https://www.michigantownships.org/learning/mta-online/> for a full list of what's included in each package.

Key Advantages of an MTA Online subscription

- Continued development for elected and appointed officials, deputies, and volunteers—even new joiners whenever (and wherever!) they choose
- An economical way to include those who may not have otherwise gone to classes
- Convenience of access to the courses 24 / 7 plus the ability to pause, rewind and rewatch over again (and again!)

The **Premium Pass Level** includes free access to our live monthly webinar series, *Now You Know*, featuring a new topic every month AND our *Township Governance Academy* courses. Now everyone can make significant (and affordable) progress towards distinctive township career achievement.



May 16, 2025

Dear MTA-member township boards,

Every day, township officials across the state diligently administer a broad spectrum of quality essential local government services, making decisions to respond to your community's needs and wants. This is the essence of "local democracy," but it faces ongoing threats from legislative actions aimed at weakening township authority, cutting local revenue, and increasing responsibilities through added legal requirements.

With the active support of our member townships, the Michigan Townships Association is fighting for laws empowering township government and working to blunt the erosion of local control. We speak with lawmakers, testify in committees and keep members informed on legislative efforts so you can tell your stories that help lawmakers understand how their actions impact you and your township.

MTA is also Michigan's recognized leading source for knowledge and information to govern and manage your township wisely and effectively. From our monthly magazine, *Township Focus*, to our *Township Insights* weekly legislative enewsletter, and our 700-page website, we keep our members informed on legislative changes, trends, news and methods to serve your township, your residents, your region and your state. Our conferences and workshops offer deep-dive insights and conversations on key topics—as well as a chance to connect with your community of township peers. And the one-on-one conversations and advice offered by our Member Information Services Department is something that you simply cannot get anywhere else.

MTA knows and values townships like no one else, and it is our privilege to work every day to ensure the continued success of each Michigan community. Townships come in all shapes, sizes, populations and make-ups, but they share a common cause to serve Michigan's residents and businesses. MTA shares that cause with you.

MTA looks forward to your board's continued support of our efforts on your behalf. With all of the challenges collectively facing townships, the need for a strong MTA should be more evident than ever. Please return the annual dues payment as your steadfastness for the form of government chosen by more than five million Michigan residents. Your township also has the opportunity to contribute to MTA's Legal Defense Fund, allowing us to support and participate in critical court cases with statewide impact to townships, as well as subscribe to MTA Online, giving your entire township team access to valuable on-demand online education on a wide variety of topics and issues. Should you have any questions about MTA's programs or services, please do not hesitate to reach out.

On behalf of our Board of Directors and staff, thank you for being a valued part of the MTA community and for supporting strong township government in Michigan. We look forward to continuing to serve you!

Sincerely,

A handwritten signature in black ink that reads "Harold Koviak".

Harold Koviak
2025 MTA President

A handwritten signature in black ink that reads "Jill Smith".

Jill Smith
MTA Director of Administration and Finance



One subscription provides online learning for your entire township



MTA's Online Learning Center is home to a wide variety of recorded webinars designed with township officials in mind. From assessing to zoning, you're sure to find something for **every** member of your township team, at every stage in their public service career.

Our annual subscription packages allow you to unlock the savings in this extensive library. One subscription gives everyone on your township team (yes everyone!) access to all of the courses included in that package with no additional "per person" fees.

Three different levels allow you to choose which webinar package is the best fit your township:

The **Essentials** level includes 27 webinars that cover the basics—what we consider essential topics—designed for all board members and required knowledge for all townships.

The **Plus** level offers access to 47 webinars that take you beyond the essentials, digging into planning and zoning topics, cemeteries and more. Your entire board, planning commissioners and zoning administrators can watch together (or separately) at no additional cost.

Upgrade to **Premium Pass** and get more than 100 webinars! We'll throw in **FREE** access to our live monthly webinar series, **Now You Know** (featuring a new topic every month) AND our Township Governance Academy courses.

For a full list of what's included in each package, visit www.michigantownships.org/learning/mta-online/



Eliminate per person fees with MTA's annual subscription options. Everyone in your township can watch (and learn) together, on their own OR both!

Package rates are:

Essentials Package: \$750

Plus Package: \$1,000

Premium Package: \$1,900

To continue your subscription or begin subscribing today, simply check the box next to the package of your choice on the enclosed statement.

If your township is already a subscriber, thank you! MTA continually adds new classes to keep packages relevant and enhance the value. This renewal cycle boasts 9 hours of new content to the Essentials package, 13 hours to the Plus package and 45 hours to Premium Pass! We hope you will consider renewing or perhaps even upgrading if you're not already at the Premium Pass learning level.

Not yet a subscriber? What are you waiting for? Now is the perfect time to try it!

Individual webinars more your speed? Browse our online classrooms at https://learn.michigantownships.org

Items for disposal

1. Blank Cd's (29)
2. Vinyl Foam Weatherseal (opened)
3. Swintec 7000 Electronic Business Typewriter
4. Particle Filtering Half Masks (40 unopened)
5. Protective Full Face Safety Shield
6. Xacto Heavy Duty Wood Paper Cutter
7. Tape Dispenser
8. Targus keypad with card swipe
9. Mr. Chain Heavy Duty Plastic Stanchion
10. Computer
11. Monitor
12. Keyboard
13. Security Drop Box
14. Chair Arms