

INLAND TOWNSHIP BOARD MEETING

June 9, 2025 at 6:00 p.m.

19668 Honor Hwy., Interlochen

Call to Order by Clerk Wirth

Pledge of Allegiance was recited

Roll Call Present: Clerk Wirth, Trustee Miller, Treasurer Zielinski, Trustee Nelson

Moderator – Move to appoint Trustee Miller as moderator for this meeting by Wirth, 2nd by Nelson

Roll call – Ayes – Miller, Zielinski, Wirth, Nelson Motion carries

Public Comment* 6:04 p.m. Blight issues, speak up for recordings, line items for new payroll expenditure, rifle range shooting at all hours, fire arm ordinance maybe close @ 6:09 p.m.

Approval of Meeting Agenda: Move to approve agenda with additions by Miller, 2nd by Zielinski

Ayes - all Motion carries

Approval of Consent Agenda

- o Minutes from May 12, 2025 and May 18, 2025
- o Prepaid Bills: 15714-15719= \$12258.33
- o Payroll: will be added to July due to internal issue
- o Unpaid Bills: approval of invoices 15720-15729= \$14833.60

Move to remove payroll by Miller, 2nd by Zielinski

Roll call ayes – Nelson, Miller, Zielinski, Wirth Motion carries

Move to table payroll until next regular board meeting July 14 by Miller, 2nd by Zielinski

Ayes – all Motion carries

Move to approve consent agenda minus minutes for May 12 by Zielinski, 2nd by Miller

Ayes – all Motion carries

Move to approve May 12 minutes with corrections by Miller, 2nd by Zielinski

Ayes – all Motion carries

Reports:

1. Financial Committee – Paul L. will be taking over the committee as chair
2. County Commissioner – Art Jeanott gave written report; Dave Davis gave a verbal report
3. Fire Chief – Chief Pfoth gave verbal report. Asked for approval of resignation of Aiden Waddell

Move to approve resignation of Aiden Waddell by Wirth, 2nd by Nelson Ayes – all Motion carries

4. Assessor – written report received
5. Zoning Administrator – written report received
6. Inland Planning Commission – Jim Clark gave report and also some information from the planner on where things are with master plan and they are also considering recommendations for new commission member.
7. Parks & Recreation – Peggy Case gave report on both parks and discussion of pavilion at Lamb Rd.

Move to approve Rudy Bishop to the parks committee by Wirth, 2nd by Nelson Ayes – all Motion carries

8. Website Committee – report given by Rosemarie Swartout
9. Event Committee – report given by Anastasia O'Connor
10. Board Member Reports – Miller thanked those who put out cemetery flags. Zielinski handed out treasurers report

Unfinished Business

1. Lamb Rd. Pavilion

Move to allow Peggy to pick up more bags of cement up to \$200 by Miller, 2nd by Zielinski

Roll call Ayes – Miller, Zielinski, Wirth, Nelson Motion carries

2. Maner Costerisan Controls & Efficiencies follow up – will bring back after new supervisor is appointed
3. Polices & Procedures follow up – we need ESTA policy in place, Credit Card and ACH policies as well.

Will add to special meeting for discussion

4. Parking Lot & Inland Park sealing quotes – Trustee Nelson stated he had one quote and will work on more
5. **Bendon stove** – new stove install and haul away old one

Move to get licensed qualified electrician to hook up stove and haul away old one or find someone to haul it away by Zielinski, 2nd by Nelson

Roll call Ayes – Zielinski, Wirth, Miller, Nelson Motion carries

6. **Smart office suite**

Move to have treasurer contact smart office to meet & give a quote for quality system that anyone can turn on & total room coverage by Zielinski, 2nd by Nelson

Ayes – all Motion carries

7. **Emails –**

Move to change email provider from Munibit to Inacomp by Zielinski, 2nd by Wirth

Roll call Ayes – Miller, Zielinski, Wirth, Nelson Motion carries

Move to approve email addresses for website for Rosemarie Swartout and for Lindsey Miller for AP's & Payroll by Zielinski, 2nd by Nelson

Roll call Ayes – Miller, Zielinski, Wirth, Nelson Motion carries

New Business

Items 1 & 2 need to come back in July when there is a full board

1. Supervisor salary resolution 2025-03
2. Treasurer salary resolution 2025-04
3. Annual Calendar for 2026-2027 Fiscal Budget – Trustee Nelson went over the calendar plan for next budget year
4. Direct Mail discussion – Trustee Nelson informed the board of an option for mailings in the future
5. Building & Maintenance – table for future discussion once new supervisor is appointed
6. MTA membership – renew annual membership and MTA online learning program

Move to renew MTA membership with premium plan for total of \$4162.36 by Miller, 2nd by Zielinski

Roll call Ayes – Miller, Zielinski, Wirth, Nelson Motion carries

7. **Items for disposal**

Move to dispose of Vinyl weather seal, half masks, full masks, paper cutter, tape dispenser and chair arms; donate cd's, typewriter, card swiper, plastic stanchions; recycle computer, Monitor, keyboard, drop box and file cabinet by Zielinski, 2nd by Miller

Roll call Ayes – Miller, Zielinski, Wirth, Nelson Motion carries

8. **Deputy Clerk laptop –**

Move to purchase deputy laptop for AP/Payroll with a bag not to exceed \$700 by Wirth, 2nd by Nelson

Roll call Ayes – Miller, Zielinski, Wirth, Nelson Motion carries

Move to rescind previous motion by Wirth, 2nd by Nelson Ayes – All Motion carries

Move to purchase laptop for AP & Payroll with a bag not to exceed \$700 by Zielinski, 2nd by ~~Mary~~ Miller

Roll call Ayes – Miller, Zielinski, Nelson, Wirth Motion carries

Recess at 8:37 p.m. Reconvene at 8:40 p.m.

9. **Draft audit report – discussion of draft audit report will continue at special meeting so we can review it**

10. **Drop box – is broken need to replace**

Move to replace drop box up to \$3500 by Zielinski, 2nd by Wirth

Roll call Ayes – Nelson, Miller, Zielinski, Wirth Motion carries

11. BSA/payroll – treasurer would like to officially remove the clerk from BS&A Payroll Motion failed

Any Other Business to come before the Board

Clerk Wirth stated Lindsey Miller would like to have a job description from the board for AP & Payroll

Trustee Nelson gave ideas for the upcoming interview process and asked about moving the meeting up to 5 p.m. for the next few months

Move to change meeting time for July and August to start at 5:00 p.m. and resume 6:00 in September by

Nelson, 2nd by Miller

Roll call Ayes - Miller, Nelson, Wirth

Nays – Zielinski

Motion carries

Treasurer Zielinski asked about status of internet at Park & Bendon Hall

Clerk Wirth stated that CCC will be installing internet at Bendon Hall next Friday

Public Comment* 9:18 p.m. no budget to pay AP & Payroll

Adjournment Move to adjourn by Therese, 2nd by Miller

Motion carries

Meeting adjourned at 9:22 p.m.

